

July 9, 2015
Central LA Human Service District Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Egan Jones	Harry Foster	Roseada Mayeux
Bob Westmoreland	James Sprinkle	Sondra Redmon
Clarence Hymon	Lavasso Monk	
Edwina Ricks	Ron Carr	

Members Absent:

Tommy Davis

Guests:

Crystal Hurt	Karin Shrader	Lizz White
Dr. Charles Ugokwe	Leola Joshua	

I. Call to Order

**II. Read and Approve ANNUAL MEETING Agenda (Vote)
Solicit Public Comment Requests**

James read the Annual Meeting Agenda to the board and public. James asked for a motion to accept the Annual Meeting agenda. Ron motioned first and Roseada seconded. James asked for any changes or comments, none were received and motion carried.

III. ANNUAL MEETING:

1. Present Slate of Officers

Roseada read the committee's report on the slate of officers. James presented the slate of officers. James asked if there were any nominations from the floor. None were received.

2. Vote for Officers

Ballots were handed out and board members voted. The ballots were collected. The slate was voted by acclamation.

3. Seat New Members/Officers

The new and previous officers moved to their new positions at the tables.

New officers elected were:

James Sprinkle – Chair
Bob Westmoreland – Vice Chair
Sondra Redmon – Secretary
Clarence Hymon – Treasurer

4. Adjourn Annual Meeting (Vote)

James asked for a motion to adjourn the Annual meeting. Roseada made the first motion and Ron seconded the motion. James asked for any comments, none were received and motion carried.

**IV. Read and Approve July 2015 Meeting Agenda (Vote)
Solicit Public Comment Requests**

James read the agenda for the regular monthly board meeting. James announced if anyone had any questions, the public comment forms were available at the back of the room. The form should be passed to the Chair during the meeting and requests would be addressed by the Board. James asked for a motion to accept the July agenda. Clarence motioned to accept the board meeting agenda with a second motion by Edwina. Jim asked for any comments from the board or public, no comments were received and motion carried.

V. Consent Agenda (Vote)

June 2015 Minutes

James confirmed that everyone had received the June 2015 minutes. James asked for a motion to accept the Consent Agenda. Clarence made the first motion and Roseada seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

VI. District Reports

1. ED Monthly Report

Egan read his monthly ED report and Appropriation Letter for FY16. He also fielded questions from the board and public.

2. Financial Report

Karin Shrader reviewed the monthly financial report with the board and fielded questions. Jim asked for a motion to accept the financial report. Bob made the first motion to accept the report and Clarence seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

VII. Policy Reviews

1. III.A. Global Governance Commitment

Clarence presented his report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Clarence and seconded by Edwina. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

2. III.B. Governance Style (and corresponding procedure)

Clarence presented his report on this policy and procedure and found the board in compliance, with no changes at this time. A motion was made to accept the report by Clarence and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

3. III.C. Board Job Description

Jim presented his report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Bob and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

4. III.D. Board Member Job Description (and corresponding procedure)

Jim presented his report on this policy and procedure and found the board in compliance, with no changes at this time. A motion was made to accept the report by Clarence and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

5. III.E. Calendar Planning (and corresponding procedure)

Jim presented his report on this policy and procedure and found the board in compliance, with no changes at this time. A motion was made to accept the report by Roseada and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

6. III.F. Chairperson's Role (and corresponding procedure)

Jim presented his report on this policy and procedure and found the board in compliance, with no changes at this time. A motion was made to accept the report by Ron and seconded by Edwina. Jim asked for any

comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

7. III.G. Board Member's Code of Conduct & Conflict of Interest (and corresponding procedure)

Sondra presented her report on this policy and procedure and found the board in compliance, with no changes at this time. A motion was made to accept the report by Sondra and seconded by Edwina. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

8. III.H. Board Committee Principles

Roseada presented her report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Edwina and seconded by Ron. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

9. III.I. Cost of Governance

Bob presented his report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Bob and seconded by Roseada. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

10. III.J. Board Attendance

Ron presented his report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Ron and seconded by Edwina. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

VIII. Board Business

1. Board Development/Training Topic

Behavioral Health and Developmental Disabilities Clients:

What do we know about our clients in Central Louisiana?

Speakers: Becky Craig, Deputy Director of Behavioral Health and Leola Joshua, Deputy Director of Developmental Disabilities.

2. Governance Manual Confirmation and Agreement (signature page)

Per Board calendar, members are to sign a signature page stating:

- a) I understand the mission of CLHSD and agree to support the mission as it relates to the role I am assuming as a Governing Board member;
- b) I have received, read and understand the Board Members' Code of Conduct and Conflict of Interest Policy; and I hereby state that I do not, to the best of my knowledge, have any conflict of interest that may be seen as competing with the interests of CLHSD, nor does any relative or business associate have such an actual or potential Conflict of Interest;
- c) I agree to comply in all respects with these policies.

Two members failed to sign the signature page due to not turning in their Orientation Binders to be updated. As soon as these binders are submitted to be updated and returned, then the board members will sign.

3. Verify Conflict of Interest Disclosure (signed statement)

Board members were asked to turn in their Conflict of Interest Disclosure forms. Absent board member Tommy Davis will need to fill out and turn his in at the August meeting.

IX. Next Month

1. Policy Reviews

a. Global Ends Statement - Clarence volunteered to review policy and report at August meeting.

b. Executive Limitations Review:

1) II. B. Treatment of Consumers – Egan will review and report.

2) II. J. Ends Focus of Grants or Contracts – Egan will review and report.

X. Questions/Comments As Solicited

None submitted.

XI. Announcements

Next meeting is August 13th.

XII. Adjourn (Vote)

James asked for a motion to adjourn the meeting. Ron made the first motion and Edwina seconded. There were no comments or discussion from the board members or public and motion carried. Meeting was adjourned at 7:00 pm.